

CHCA Meeting Final Minutes
February 2024 - Approved 03/12/2024

1. **Attendance** - Leslie Caruso, Will Pearce, Alan Mirosław, Adam Baas, Brittany Smith, Mary Ann Ogle, Dave Nadolny
2. **Review/Approve prior month's minutes** – *Mary Ann motion, Will second, passed.*
3. **Treasurer's report~2023 Preliminary**
 - Adam announced that taxes are filed with IRS and Attorney General of Ohio. He gave a financial update for 2023. Revenue rose by approximately \$3,000; this was attributed to the 5K, picnic, and ad sales which rose due to increased prices. Expenses rose by approximately \$2,000; this was attributed mostly to 4th of July rentals and having no credits. Overall profit was approximately \$3,000. He noted that we should be on track to pay out at least \$6,000 in scholarships!
 - Dave volunteered to be the interim treasurer and to train whoever assumes the position. Alan agreed to post from the generic page. Adam volunteered to send out the annual and Cymack invoice.
4. **Courier #2 for 2024 ~ Timing and Article Deadlines**

Leslie noted the current issue is printing.
5. **2024 CHCA Scholarship Applications**

The group noted that TWHS typically publishes the scholarship in early March. Brittany explained that she was unable to complete the email log in because the 2 Factor Authentication confirmation was sent to Tim. She confirmed that she will contact him to switch the phone number on the email account. Will confirmed that April 4th is the scholarship deadline. Alan mentioned that we should publicize soon for volunteer activities, such as the Easter Egg Hunt and Buddy Box, which can be used for scholarship credit. Will announced that he will blog about the activities.
6. **Upcoming Events**
 - ~**March Buddy Box Packing (3.17.24)**

Alan stated that he will set up a sign-up genius, and that we typically need only 20 volunteers.
 - ~**Easter Egg Hunt Event-**

Alan stated that he will reach out to Kathi. He noted that she usually contacts people via word of mouth. Alan confirmed that March 25th is the spring break start date. It was also noted that both the stuffing and the course provide volunteer opportunities, with another volunteer opportunity for cleanup. It was confirmed that March 16th is the stuffing. Leslie asked if we need to do anything more to publicize the event. Mary Ann volunteered to bring coffee and donuts. Dave noted that the event goes quickly and to account for about the same number of people as the Christmas event. Adam mentioned that he will send the sponsorship note. Alan confirmed that Kathi will buy the goods and be at the hunt. The group noted that all other supplies are in shelter house.
7. **Other Business-**

Adam asked if there were any updates on the Parks and Recreation renovation plan. Mary Ann explained the open house they did in the past for the park. She mentioned that there was an opportunity to vote and make comments on the plans.
8. **Public Comments-**

No public comments
9. **Adjourn-***Will motion, Mary Ann second.*